

MS Project Server 2007 for System Administrators – 3 days

(Prerequisite: MS Project Server for Project Managers 2 days)

The goal of this 3 day, instructor-led course is to provide system administrators the knowledge and skills necessary to install and administer a Project Server implementation. This course covers everything you need to know about configuring and managing Project Server including the installation of the software and building of the initial environment and administer security. (21 PDU classroom hours)

Course Topics**Overview to Project Server 2007**

- What is Enterprise Project Management (EPM)?
- Project Server 2007 Architecture
- Software Requirements

Building the Environment

- Building a Project Server 2007 Environment
- Project Server 2007 in a Farm environment
- Post Build Activities
- Project Server 2007 User Authentication
- Outlook Add-In for Project Server 2007
- Configuring the Cube Building Service
- Setting up DSO in Analysis Services

Data Migration

- Data Migration from Previous Versions
- Types of data migration to Project Server 2007
- Full migration
- Gradual migration
- Data Migration Issues
- Prepare for Migration
- Migration Configuration File
- Post Migration Tasks
- Importing Projects

Configuring the Environment

- Customizing Enterprise Data
 - Enterprise Calendars
 - Custom Enterprise Fields
 - Customize Enterprise Global
 - Custom Enterprise Templates

Time and Task Management

- Close Tasks to Update
- Project Fields for managing Task Assignments
- Modifying the Task Page
- Review Accepted Updates
- Timesheet Settings and Defaults
- Administrative Time Settings
- Timesheet Classifications
- Timesheet Periods
- Fiscal Time Periods

Security Model

- Project Web Access Permissions
- Security Groups
- Security Categories
- Security Templates
- Managing User Accounts
- Adding Resources from Project Web Access
- Adding Resources from Project Professional
- Setting up Team Resources
- Inactivating a Resource
- Import Resources to the Enterprise

Operational Policies

- Notifications and Reminders
- Additional Server Settings
- Server Side Event Handling
- Manage Workspaces
- Project Workspace Provisioning Settings
- Creating a Custom Workspace Template

Managing the Queue

- Queue Settings

Database Administration

- Delete Enterprise Objects
- Administrative Backups
- Administrative Restore

Customizing Appearance & Reporting

- Look and Feel of the Project Web Access
 - Adding Tabs for Navigation
 - Adding Web Parts
 - Manage Views

Cube Data for Reporting

- Cube Build Settings
- Cube Configuration
- Cube Build Status

Defining Data Analysis Views